



THURSFORD PARISH COUNCIL

Parish Clerk and RFO: Kerry Harris
89 The Street, Barney, Norfolk
Tel 01328 822583 email Parishclerk_thursford@yahoo.com

1st May 2025

Dear Councillors

You are summoned to the Annual Parish Council Meeting of Thursford Parish Council on Monday 12th May 2025 at the Conference Room, Thursford Exhibition at 7pm (**please note venue**)

Kerry Harris, Parish Clerk

Agenda

1. Election of Chair – Sign Declaration of Office
2. Election of Vice Chair – Sign Declaration of Office
3. Welcome and to consider apologies and reasons for absence
4. To receive declarations of Interest and request for dispensations in any of the agenda items
5. To approve the Minutes of the Parish Council Meeting held on 17th March 2025
6. Matters arising on the Minutes (for information only), not included on the agenda
7. To note the Minutes from the Annual Parish Meeting
8. Open forum for Public Participation
 - i. Receive reports from NNDC Cllr Butikofer, NCC Cllr Aquarone
 - ii. Receive report from Police Beat Officer, if attending
 - iii. An opportunity for members of the public to raise questions or concerns
9. To receive an update on Highways Matters
 - i. To consider traffic calming measures through the village and Approve any action
10. Planning Matters
 - i. To receive an update on current planning applications
 - ii. Planning Applications since the close of the agenda
11. To Approve any Action on the Tyre Bundling Plant in the Parish of Fulmodeston with Barney
12. To receive an update on the Defibrillator
13. To receive an update on the Waste Bin on the Green and Approve any action
14. To receive an update on Thursford Assist
15. Financial and Governance Matters
 - i. To Agree the Internal Audit undertaken for y/e 31st March 2025
 - ii. To Agree the signing of the Exemption Certificate for 2024/25
 - iii. To Agree the Governance Statement for 2024/25 (AGAR Form 2)
 - iv. To Agree the Accounting Statement for 2024/25 (AGAR Form 2)
 - v. To note the dates of the Notice of Public Rights
 - vi. To Approve the Cashbook and Payments List
 - vii. To Approve the Asset Register
 - viii. To Approve the Insurance policy from 1st June
 - ix. To. Approve the Grant Application from SAV
 - x. To Approve the purchase of a Noticeboard for the Cemetery
16. To consider the recommendations in the Practitioner's Guide regarding the website and email addresses effective from 1st April 2025 and Approve any action
17. To request contributions for the Tablet before 25th May
18. To note any correspondence
19. To note date of next meetings: Mondays 15th September and 3rd November
20. Any Other Business – for information only
21. To close the meeting

Attached: Minutes (March meeting), Cashbook, Annual Governance & Accountancy Return, Annual Accounts, Internal Audit, Asset Register,