



THURSFORD PARISH COUNCIL

Parish Clerk and RFO: Kerry Harris
89 The Street, Barney, Norfolk
Tel 01328 822583 email Parishclerk_thursford@yahoo.com

11th September 2025

Dear Councillors

You are summoned to the Thursford Parish Council Meeting on Monday 22nd September 2025 at the Conference Room, Thursford Exhibition at 7pm (**please note venue**)

Kerry Harris, Parish Clerk

Agenda

1. Welcome and to consider apologies and reasons for absence
2. To receive declarations of Interest and request for dispensations in any of the agenda items
3. To approve the Minutes of the Annual Parish Council Meeting held on 12th May 2025
4. Matters arising on the Minutes (for information only), not included on the agenda
5. Open forum for Public Participation
 - i. Receive reports from NNDC Cllr Butikofer, NCC Cllr Aquarone
 - ii. Receive report from Police Beat Officer, if attending
 - iii. An opportunity for members of the public to raise questions or concerns
6. To receive an update on Highways Matters
 - i. To receive an update on the meeting with the Highways Engineer on 8th August
 - ii. To consider and Approve the purchase of a SAM3
7. Planning Matters
 - i. To receive an update on current planning applications
 - ii. Planning Applications since the close of the agenda
 - iii. To Approve any action regarding Lyndon House
8. To receive an update and Approve any Action on the Tyre Bundling Plant in the Parish of Fulmodeston with Barney
9. To receive an update on Defibrillator training
10. To receive an update on the Waste Bin on the Green and Approve any action
11. To receive an update on Thursford Assist
12. To receive an update on Cemetery matters
13. Financial and Governance Matters
 - i. To Approve the Cashbook and Payments List and note Spending against Budget
 - ii. To note the Local Government pay award of 3.2% backdated to April 2025
 - iii. To Appoint Mrs Di Dann as the Internal Auditor for the 2025 – 26 Financial Year
 - iv. To. Approve the purchase of a Noticeboard for the Cemetery
 - v. To Approve the following policies
IT, Standing Orders
 - vi. To Approve Training costs for the Clerk (cost + mileage - 20% of total): SLCC Annual Conference £13.72, NPTS Autumn Seminar £17.94 – Total £31.66
14. To consider the recommendations in the Practitioner's Guide regarding the website and email addresses effective from 1st April 2025 and Approve any action
15. To request contributions for the Tablet before 1st October
16. To note any correspondence
17. To note date of next meetings: Monday 3rd November
18. Any Other Business – for information only
19. To close the meeting

Attached: Minutes (May meeting), Cashbook, Policies: IT, Standing Orders, website report