



# THURSFORD PARISH COUNCIL

Parish Clerk and RFO: Kerry Harris  
89 The Street, Barney, Norfolk  
Tel 01328 822583 email clerk@thursfordparish.gov.uk

11<sup>th</sup> May 2026

Dear Councillors

You are summoned to the Annual Parish Council Meeting of Thursford Parish Council on Monday 18<sup>th</sup> May 2026 at the Conference Room, Thursford Exhibition at 7pm (**please note venue**)

*Kerry Harris*, Parish Clerk

## Agenda

1. Election of Chair – Sign Declaration of Office
2. Election of Vice Chair – Sign Declaration of Office
3. Welcome and to consider apologies and reasons for absence
4. To receive declarations of Interest and request for dispensations in any of the agenda items
5. To approve the Minutes of the Parish Council Meeting held on 16<sup>th</sup> March 2026
6. Matters arising on the Minutes (for information only), not included on the agenda
7. To note the Minutes from the Annual Parish Meeting
8. Open forum for Public Participation
  - i. Receive reports from NNDC Cllr Butikofer, the NCC Cllr Halliday
  - ii. Receive report from Police Beat Officer, if attending
  - iii. An opportunity for members of the public to raise questions or concerns
9. To receive an update on Highways Matters
  - i. To receive an update on the SAM3
  - ii. To appoint Councillors to undertake a survey of footpaths as suggested in the 30.03.26 email from Norfolk Ramblers
10. Planning Matters
  - i. To receive an update on current planning applications
  - ii. Planning Applications since the close of the agenda
11. To Approve any Action on the Tyre Bundling Plant in the Parish of Fulmodeston with Barney
12. Financial and Governance Matters
  - i. To Agree the Internal Audit undertaken for y/e 31<sup>st</sup> March 2026
  - ii. To Agree the signing of the Exemption Certificate for 2025/26
  - iii. To Agree the Governance Statement for 2025/26 (AGAR Form 2)
  - iv. To Agree the Accounting Statement for 2025/26 (AGAR Form 2)
  - v. To note the dates of the Notice of Public Rights [Mon 15 June – Fri 24 July]
  - vi. To appoint the Internal Control Councillor
  - vii. To Approve the Cashbook and Payments List
  - viii. To Approve the Asset Register
  - ix. To Approve the Insurance policy from 1<sup>st</sup> June
  - x. To. Consider and Approve any Grant Applications
13. To consider the request at the Annual Parish Meeting for a second dog waste bin
14. To consider any action resulting from the PSTN (landline phone) switch off
15. To consider repairs and costs for the Noticeboard on the Green
16. To request contributions for the Tablet before 25<sup>th</sup> May
17. To note any correspondence
18. To note date of next meetings: Mondays 14<sup>th</sup> September and 2<sup>nd</sup> November
19. Any Other Business – for information only
20. To close the meeting

Attached: Minutes (March meeting), Annual Parish Meeting minutes, Cashbook, Annual Governance & Accountancy Return, Annual Accounts, Internal Audit Report, Asset Register,